



## VENDOR EXPO REGISTRATION FORM

Business / Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Please Circle:    \$30 non-profit organization    \$60 vendor booth    \$75 food vendor**

Please describe your booth in detail? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Vendor Expo Waiver:** I have read and do understand the rules and conditions of the We Love Homewood Day Vendor Expo and shall agree to abide by them. The undersigned shall indemnify and hold harmless the We Love Homewood Day Festival, Committee, Homewood Parks & Recreation, City of Homewood, and all sponsors from all claims, liabilities, costs, expenses, and damages which may result from the operation of your booth.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**DEADLINE FOR ALL VENDOR APPLICATIONS:**  
**Wednesday, April 24th, 2024 @ 4:00pm (or) Sold out of vendor spaces.**

Mail Form & Payment to:  
Homewood Parks & Recreation  
Attn: We Love Homewood Day  
1632 Oxmoor Road  
Homewood, AL 35209

To Deliver in Person:  
1632 Oxmoor Road  
Homewood, AL 35209  
(Homewood Community Center)

# We Love Homewood Day 2024 Vendor Expo

*Registration is open until all spaces are filled or the registration deadline is reached.*

Registration Deadline: Wednesday, April 24, 2024 @ 4:00pm

## **VENDOR EXPO RULES AND CONDITIONS**

**HOURS OF OPERATION:** Saturday, May 4, 2024, from 10:00 a.m. to 4:00 p.m. Vendor understands that the Vendor Expo will be held at Homewood Central Park, 1632 Oxmoor Road, Homewood, Alabama 35209.

**SET-UP & LOAD-OUT:** Set-up may begin at 8:00 a.m. on Saturday, May 4, 2024, and must be complete no later than 9:45 a.m. **No motor vehicles will be allowed in Homewood Central Park** due to irrigation systems. Vendor check-in will be located along Central Avenue curb adjacent to the former skate park. Logistics of unloading of materials for booth setup and vendor parking arrangements will be emailed to each vendor prior to the event. All materials shall be removed from the grounds by 8:00 p.m. on Saturday, May 4, 2024.

**PARK GROUNDS:** *DO NOT DRIVE ON PARK GROUNDS.* Vendor accepts liability for any damage to the grounds or other public or private property.

**VENDOR SELECTION:** The We Love Homewood Day Committee and Homewood Parks & Recreation reserve the right to refuse any vendor.

**EXPO BOOTHS:** Booth size will be 11 feet wide by 11 feet deep. Vendors must provide all supplies necessary to operate their booth. Booths will not have access to electricity. Tables and chairs will not be provided unless it is part of a vendor's sponsorship package. We have had vendors forget to bring a tent in the past; please remember it can be extremely warm in early May.

**BOOTH RENTAL FEES:** *ALL FEES ARE DUE AND PAYABLE WITH THE SUBMISSION OF REGISTRATION FORM.* Make checks payable to: Homewood Parks.

**Business Vendor Booth: \$60**

**Non-Profit Organization: \$30**

**Food Vendor Booth: \$75 (Food Vendors: Must have WLHD Committee Approval)**

**GOVERNING LAWS:** This Agreement shall be governed by the laws and the health, sanitation and fire regulations of the State of Alabama, Jefferson County and City of Homewood.

**BUSINESS LICENSE & SALES TAX:** A city of Homewood business license is not required to be a vendor at WLHD. All sales taxes are the responsibility of the Vendor. The Committee and Homewood Parks & Recreation assume no liability for the collection of sales tax or other governmental fees.

**WEATHER:** We Love Homewood Day is held rain or shine, but if weather conditions are extremely unfavorable, event officials may cancel a portion or all activities. There is no rain date for the event(s) and no refunds will be made.

**SECURITY:** Vendors are responsible for the security of their own property and equipment at all times. No security personnel will be assigned specifically to Vendors. The Committee and Homewood Parks & Recreation shall not be held responsible for loss, theft or damage to any property left on the grounds at any time.

**UPDATES:** All updates, the day of the event, will be made via Homewood Park's Facebook Page. These updates will occur if there are any changes, delays, or cancellations due to weather or other unforeseen circumstances. Updates will appear on the Park's Facebook page (<https://www.facebook.com/homewood.parks> ).

**CONDUCT:** We Love Homewood Day is a family-oriented event for all ages. Behavior unsuitable for the festival, or which constitutes a public nuisance, will not be permitted. The Committee and Homewood Parks & Recreation at their discretion shall determine whether an act is unsuitable.

**VIOLATIONS:** Vendor acknowledges that a breach of any of the terms of this Agreement may result in the termination of this Agreement and the preclusion of the Vendor's participation in the Expo. In the event this Agreement is terminated as a result of any breach by Vendor, Vendor shall not be entitled to any refund but shall forfeit all amounts previously paid as liquidated damages.

**LIABILITY:** Vendor shall indemnify and hold the We Love Homewood Day Committee, Homewood Parks & Recreation, City of Homewood, contractors, and volunteers harmless from any claim or cause of action arising out of or in connection with the acts or omissions of Vendor under this Agreement. Vendor shall reimburse the Committee for any costs, including but not limited to, reasonable attorney's fees incurred in defense against any such claim.

**RELEASE:** *Vendor signature on the registration form indicates acceptance of the terms and participation rules*

**QUESTIONS?:** Call (205) 332-6705 (or) Email: [rusty.holley@homewoodal.org](mailto:rusty.holley@homewoodal.org)

**Revised 02-20-2024**

We Love Homewood Day  
1632 Oxmoor Road  
Homewood, AL 35209  
(205) 332-6701  
[www.homewoodparks.com](http://www.homewoodparks.com)